

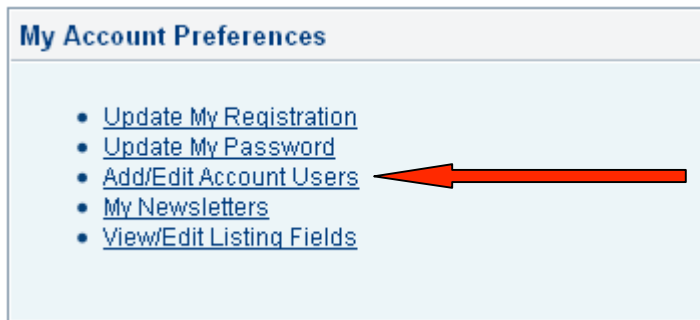


# MY LITTLE SALESMAN

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## Multiple Logins

As an Inventory Mover customer, you may have more than one person taking care of your inventory. Now, you have the ability to have multiple users log in to your account to manage your inventory, each with their own login and password. You can also assign them a specific location if you wish; they will be able to manage only the equipment assigned to that specific location. In the *My Account Preferences* section of your account, select *Add/Edit Account Users*.



The following screen will appear.

**Account Users**

Below is the list of account users associated with your account. You may Add a new user, Edit or Delete a current user. The Admin (Default) user for this account is currently **brock@2phunteardrops.com**, indicated in bold lettering and asterisk below.

Account Name	Location	Site Access
* <b>brock@2phunteardrops.com</b>	All	Both

The current user on the account will be set as the Admin user. This user will be the only one with the ability to add, edit or delete additional users. The Admin user will also be able to view and edit all listings on the account. This user cannot be deleted.

You can now add additional users to access your account by selecting the Add New User button. Then enter the new Account Login, a Password for this login, and select the location or locations the user can access. The new users can be set to one or more of your locations. They will be able to see only the listings for that location, and can only enter new listings for those locations.